

# Erasmus+ Programme

## Key Action 1

### - Mobility for learners and staff - Higher Education Student and Staff Mobility

## Inter-institutional agreement 2017-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details: (email, phone, website)
University of Rijeka	HR RIJEKA01	Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 584 840, <a href="mailto:international@uniri.hr">international@uniri.hr</a> ; <a href="http://www.uniri.hr">www.uniri.hr</a>  Assist. Prof. Sanja Bojanic Ph.D., Vice-Dean for International Relations Academy of Applied Arts, University of Rijeka +385 51 584 858, <a href="mailto:sanja.bojanic@apuri.uniri.hr">sanja.bojanic@apuri.uniri.hr</a>
University of Malta	MT MALTA01	Ms Stefania Agius Fabri, Director, International Office.  International Office, Room 105, Administration Building, University of Malta, Msida, Malta  Tel: 00356 2340 3416/2804 E-mail: <a href="mailto:erasmus@um.edu.mt">erasmus@um.edu.mt</a> <a href="mailto:stefania.agius-fabri@um.edu.mt">stefania.agius-fabri@um.edu.mt</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers per academic year<sup>2</sup>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of students / Number of months	
					Student Mobility for Studies	Student Mobility for Traineeships
HR RIJEKA01	MT MALTA01	215	Theatre Studies	1 <sup>st</sup> , 2 <sup>nd</sup>	2*5=10	
HR RIJEKA01	HR RIJEKA01	215	Theatre Studies	1 <sup>st</sup> , 2 <sup>nd</sup>	2*5=10	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility / Number of days	
				Staff Mobility for Teaching	Staff Mobility for Training
HR RIJEKA01	MT MALTA01	215	Theatre Studies	2 academics (minimum of 2 days/8 teaching hours)	
HR RIJEKA01	HR RIJEKA01	215	Theatre Studies	2 academics (minimum of 2 days/8 teaching hours)	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Recommended language of instruction levels
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<sup>2</sup> The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	Language of instruction 1	Language of instruction 2	Student Mobility for Studies	Staff Mobility for Teaching
HR RIJEKA01	English		B2	B2
MT MALTA01	English		B2	B2

#### D. Additional requirements

*MT MALTA01:*

1. Erasmus coordinators are requested to submit the students' nomination by the stipulated dates. For further information regarding deadlines, kindly visit the following link: <http://www.um.edu.mt/int-eu/erasmusplus/incoming/deadlines/>

2. Students are to submit the following documents with regards to the application procedures: Enrolment form, health form, important information form, photocopy of their passport/identity card, copy of the European Health Insurance Card, copy of their travel insurance, English Language Proficiency declaration and the learning agreement. The learning agreement should be approved prior to the student arrival at the University of Malta. For further information kindly visit the following link: <http://www.um.edu.mt/int-eu/erasmusplus/incoming/enrolment>

3. At the beginning of every academic semester the International Office organises an Orientation Session for the Erasmus students starting their studies at the University of Malta. New Erasmus students are expected to be in Malta by the stipulated date in order to follow this orientation session.

4. Visiting students are to remain in Malta until the end of their semester examinations and should hand in all their assignments and sit for their exams prior to their departure.

Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The ACCESS-disability Support Unit has been set up at the University of Malta in order to ensure support to both local and visiting students and staff with disability.

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HR RIJEKA01	10 <sup>th</sup> June	10 <sup>th</sup> November
MT MALTA 01	1 <sup>st</sup> June	1 <sup>st</sup> November

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

[http://www.uniri.hr/index.php?option=com\\_content&view=category&layout=blog&id=173&Itemid=213&lang=en](http://www.uniri.hr/index.php?option=com_content&view=category&layout=blog&id=173&Itemid=213&lang=en)

University of Malta grading system:

<http://www.um.edu.mt/registrar/regulations/general/harmonisedregs-09>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
HR RIJEKA01	<a href="mailto:international@uniri.hr">international@uniri.hr</a> <a href="mailto:vize@mvep.hr">vize@mvep.hr</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.mvep.hr/en/">www.mvep.hr/en/</a>
MT MALTA 01	<a href="mailto:Mohammed.hazzouri@um.edu.mt">Mohammed.hazzouri@um.edu.mt</a>	<a href="http://www.um.edu.mt/int-eu/international/eresidence">http://www.um.edu.mt/int-eu/international/eresidence</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
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HR RIJEKA01	<a href="mailto:international@uniri.hr">international@uniri.hr</a>	<a href="http://www.uniri.hr">www.uniri.hr</a> <a href="http://www.hzzo.hr">www.hzzo.hr</a>
MT MALTA01	<a href="mailto:erasmus@um.edu.mt">erasmus@um.edu.mt</a>	<a href="http://www.um.edu.mt/int-eu/erasmusplus/incoming">http://www.um.edu.mt/int-eu/erasmusplus/incoming</a>



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	<a href="mailto:ssa@uniri.hr">ssa@uniri.hr</a> <a href="mailto:esn.rijeka@gmail.com">esn.rijeka@gmail.com</a>	<a href="https://hr-hr.facebook.com/ssauniri">https://hr-hr.facebook.com/ssauniri</a> <a href="https://www.facebook.com/ErasmusRijeka/?fref=">https://www.facebook.com/ErasmusRijeka/?fref=</a>
MT MALTA01	<a href="mailto:info@universityresidence.com">info@universityresidence.com</a>	<a href="https://secure.um.edu.mt/int-eu/erasmusplus/incoming/accommodation">https://secure.um.edu.mt/int-eu/erasmusplus/incoming/accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
HR RIJEKA01	Prof. Pero Lučin, PhD., Rector	27.3.2017.	
MT MALTA01	Ms Stefania Agius Fabri, Director, International Office	28.03.17	



<sup>4</sup> Scanned signatures are accepted

